

**Catastrophic Illness in Children Relief Fund
Commission Meeting**

**140 East Front Street
2nd Floor Conference Room
Trenton, NJ 08608**

**December 4, 2019
9:30 a.m.**

AGENDA

- I.** Call meeting to order – **Janice Prontnicki, Chairperson**
 - a. Statement regarding Open Public Meetings Act
 - b. Roll call
 - c. Flag Salute

- II.** Adoption of Agenda

- III.** Reading and Approval of October 2, 2019 Meeting Minutes

- IV.** Closed Session for Review of Applications
 - a. Appeals
 - b. Eligibles
 - c. Reconsiderations
 - d. Ineligibles

 - e. CICRF213162018

- V.** Open Session for Decisions on Applications
 - a. Appeals
 - b. Eligibles
 - c. Reconsiderations
 - d. Ineligibles

- VI.** Policies and Procedures
 - a. Family Transportation
 - b. Withdrawn Category for Applications
 - c. 12 Month Time Period Policy (and exceptions)
 - d. Minutes Release
 - e. Standardized Reconsideration Reasons

VII. New Business

- a. Revised Language for Eligible Letters
- b. FY 2019 Annual Report
- c. Executive Director Performance Review
- d. Policy and Procedure Review Process
- e. Appeal Process
- f. Medical Expense Payment Process (Business Expenses)
- g. Review of FY 2020 Outreach Activities

VIII. Reports

- a. Executive Director
- b. Committees

IX. Adjournment